

Logbook

Date	Activity	Outcome
October 12, 2010	Meeting with Sangkat Chaom Chief and his staff to inform them about NLC/S project with the Sangkat.	The Council understood about the purpose of the project.
October 20, 2010	Meeting with Chief of Chaom Chao to get MoU signed.	Signed MoU.
December 8, 2010	Meeting with Sangkat Choam Chao to brief them about the ToT in Pattaya, Thailand.	Knowledge on the training has been enhanced.
January 12, 2011	Meeting with Chaom Chao for the preparation of transfer concept.	Number of participants identified.
February 14 - 22, 2011	Preparation and translation of documents for the transfer workshop with Chaom Chao.	Prepared and translated documents.
February 24 - 25, 2011	Conduct the Transferred Concept Workshop for Chaom Chao.	15 participants including chief of Chaom Chao participated in the workshop. Best Practices on Re-arrangement of Street Vendors in Solo, Indonesia, and Low Carbon City of Muang Klang were shared.
March 4, 2011	Meeting with Chaom Chao on BP replication.	Chaom Chao has identified the piloting areas in arranging street vendors.
March 31,	Meeting with Chaom Chao to do	Chaom Chao has talked with some owners of private market



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2011	the follow-up on the BP.	on Sangkat project.
April 18, 2011	Meeting with Chaom Chao and staff to discuss on information and content for National Workshop to be held on April 26, 2011.	Chaom Chao understood about the purpose of the National Workshop and people from Chaom Chao were identified.
April 25, 2011	Prepare presentation slide for Chaom Chao for the National Workshop on April 26, 2011.	Prepared slide for the workshop presentation.
April 26, 2011	Attended National Workshop.	Chaom Chao got more understand about the project in five countries (DELGOSEA).
May 6, 2011	Meeting of Choam Chao project team.	Chaom Chao decided to choose two markets for arranging street vendors.
May 12, 2011	Meeting of Choam Chao project team.	Give advice to Chaom Chao on how to go about with two selected pilot markets.
May 20, 2011	Meeting of Choam Chao project team.	Update the participants on the development of the street vendors managment.
June 3, 2011	Meeting of Choam Chao project team.	Discuss about the challenges that Chaom Chao has faced.
June 10, 2011	Meeting of Choam Chao project team.	Discuss on study tour to Solo city, Indonesia.



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June 17, 2011	Meeting of Choam Chao project team.	Develop short biographies of participants in the study tour.
July 4, 2011	Meeting of Choam Chao project team.	The market owner agreed with Sangkat for re-arrangement of street vendors.
July 7, 2011	Meeting of Choam Chao project team.	Prepare slide and necessary documents for study tour to Solo city.
July 11 - 15, 2011	Study tour to Solo city.	
July 22, 2011	Meeting of Choam Chao project team.	Brief Chaom Chao council and all village leaders in the Sangkat about the results of study tour in Solo and reflect the real situations in Chaom Chao.
July 28, 2011	Workshop in Choam Chao.	87 participants, which includes all village leaders in the Sangkat, attended the event.
August 6, 2011	Meeting of Choam Chao project team.	A factory owner in pilot market Chumpou Want allowed street owners to sell food in the factory compound for workers.
August 12, 2011	Meeting with Chief of Sangkat Choam Chao.	Discuss on the mid-term conference in Batam, Indonesia.
August 24, 2011	Meeting with Chief of Sangkat Choam Chao.	A draft list of policy recommendations was



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		prepared.
August 27, 2011	Meeting with Sangkat Choam Chao village leaders and market owners.	16 people attended the meeting and the draft list of policy recommendations was finalized and mainstreamed.
September 3, 2011	Meeting with Chief of Sangkat Choam Chao.	Reflect the progress of arrangement of target markets
September 5, 2011	Meeting with Chief of Sangkat Choam Chao.	Brief and prepare necessary documents for the mid-term conference in Batam
September 12, 2011	Meeting with Chief of Sangkat Choam Chao.	Review the policy recommendations
September 20, 2011	Meeting with Chief of Sangkat Choam Chao.	Prepare small leaflet and posters for exhibition for market booth in Batam conference
September 27 - 30, 2011	Attendance DELGOSEA Midterm conference in Batam, Indonesia.	
October 10, 2011	Conduct meeting to update project logframe.	
October 28, 2011	Meeting between Chief of Sangkat Choam Chao, his staff and the working group.	Final approval of logframe.
October 29 - 30, 2011	Conduct first monitoring visit with Choam Chao.	Interviews are conducted with Chief of Choam Chao, his staff



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		and stakeholders.
November 1 - 2, 2011	Meeting and identification of the participants for capacity building on conflict resolution and facilitation skills.	Identification of topics and participants for training to build capacity of task force and stakeholders on the management of street vendors.
November 12 - 13, 2011	DELGOSEA Cambodia met with coach to get feedback and recommendation after the monitoring in October.	
November 15 - 19, 2011	Preparing and inviting participants for capacity building workshop at Sihanuk Province.	
November 25 - 26, 2011	Capacity building on conflict resolution and facilitation skills for project implementation at Sihanuk Province.	
December 5, 2011	Meeting with the land owner Mr. Sok Hearng to discuss and negotiate about the land to build the new market on. Estimated area: 38 meters by 100 meters.	
December 8, 2011	Meeting with Mr. Tuch Buntheurn Trapang Theng, the market manager, to discuss the possibilities of enlarging the market and build the connecting street.	40 meters by 80 meters could be added to the existing area. The connecting street to the market has been built for 3.000 USD.



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December 14, 2011	Meeting with the land owner Mr. Sok Hearng to explain the support of Sangkat authority on the process of building the new market.	
December 16, 2011	Coaching the Sangkat Task Force on how to negotiate with the land and house owners owner near the new market place.	
December 17, 2011	Preparation of an official agreement between Sangkat and the land owners.	
December 18, 2011	Interview with Sangkat Chief, Sangkat Task Force, Village Task Force, Land owners, street vendors and house owners nearby the market place for project monitoring by the coach.	
December 20, 2011	Meeting between the coach and the street vendors to record their name for the new market project. Discussion with the street vendors about the Sangkat project implementation to rearrange the market.	150 street vendors were recorded.
December 24, 2011	Meeting of Sangkat council, Sangkat Task Force and Village Task Force to discuss and finalize the official agreement between Sangkat authority and land owners for building new market.	



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January 4, 2012	Meeting with the land owner to negotiate the official agreement letter to approve starting to construct the market.	
January 9, 2012	Meeting with the existing market operator to discuss the plan to enlarge the existing market and building a side road.	
January 12, 2012	Meeting with street vendors to record their name for the new market.	The Village Task Force continue to list the names of street vendors for the new market.
January 13, 2012	Meeting to discuss and compile a progress report on street vendor project management. The report includes the background of the project, achievements, challenges, and policy recommendations.	A report has been drafted by the Sangkat Task Force.
January 16, 2012	Meeting to prepare the Sangkat meeting with National Governance, Capital City Governance, Khan Governance, Street Vendors, Land Owner, Market Operators, Village Task and all stakeholders which is scheduled on January 20, 2012.	All the participants were agreed on and the invitation letter had been draft and finalized.
January 20, 2012	Organize the Sangkat meeting with National Governance, Capital City Governance, Khan Governance, Street Vendors, Land Owner, Market Operators, Village	



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	Task and all stakeholders.	
January 22, 2012	Meeting to draft the report of the meeting on January 20, 2012.	
January 26, 2012	Meeting with the land owner again; after the Sangkat meeting to discuss an official agreement letter to support building the new market.	
February 02, 2012	Meeting with Village Task Force to finalize the plan on distributing the official letter on rubbish management at the existing market and nearby residents.	A plan on distributing the official letter on rubbish management at the existing market and nearby residents was finalized. Two hundred copies of official letter were prepared for distributing.
February 5-6, 2012	Village Task Force distributed the official letter on rubbish management to the street vendors, nearby residents and nearby private company.	Two hundred copies of official letter were distributing to the street vendors, nearby residents and nearby private company.
February 9, 2012	The Village Task Force meet with the land owner to see the progress of preparing the place for enlarge the existing market.	The land size 60mX8m was filled up for enlarge the existing market and build the side road.
February 10, 2012	Meeting to discuss and prepare for the project monitoring on February 18-19, 2012. Identifying stakeholders who will be interviewed for project monitoring.	A schedule for February project monitoring had been passed by the Sangkat Task Force. The stakeholders for project monitoring interview have been defined (Sangkat Task Force, Village Task Force, market operators, land owners, nearby residents, nearby factory staffs, street vendors).
February 18, 2012	Attend the interview with Sangkat Task Force, Sangkat	Mr. Soth Sath Sangkat Chief, Mr. Hurt Hang Sangkat Clerk,



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	Chief and Village Workforce for project monitoring.	Mr. Var Sarong and commune councilor and other 5 Sangkat Task Force were interviewed.
February 19, 2012	Organized an interview with land owner, market operators, factory administrator, nearby resident and street vendors for project monitoring.	Interview with Mr. Kong Chhorn Village Chief, Mr. Chey Sokhom Village Deputy Chief, Ms. Nou Sopheap Village Task Force, Mr. Cherm Bunny Village Task Force, Mr. Touch Bunthuern land owner, Ms. On Kemlearng nearby resident and 12 other street vendors.
March 5, 2012	The Village Task Force met with the land owner to see the progress of preparing the place for enlarge the existing market.	A side road of an existing market Tropangthleng was built 4mX30m.
March 12, 2012	Meeting with the land owner again after the Sangkat meeting to discuss on an official agreement letter to support for building new market.	
March 16, 2012	Meeting to discuss and prepare for the project monitoring on March 17-18, 2012. Identifying stakeholders who will be interviewed for project monitoring. Preparations for Thai study visit.	A schedule for February project monitoring had been passed to the Sangkat Task Force. The stakeholders for project monitoring interview had been defined (Sangkat Task Force, Village Task Force, market operators, land owners, nearby residents, nearby factory staffs, street vendors).
March 17, 2012	Attend the interview with Sangkat Task Force, Sangkat Chief and Village Workforce for project monitoring.	Mr. Soth Sath Sangkat Chief, Mr. Hurt Hang Sangkat Clerk, Mr. Var Sarong and commune councilor and other 5 Sangkat Task Force were interviewed.
March 18,	Organized and interview with	Interviewed with Mr. Kong



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2012	land owner, market operators, factory administrator, nearby resident and street vendors for project monitoring.	Chhorn Village Chief, Mr. Chey Sokhom Village Deputy Chief, Ms. Nou Sopheap Village Task Force, Mr. Cherm Bunny Village Task Force, Mr. Touch Bunthuern land owner, Mr. Uk Bunna nearby resident and 6 other street vendors.
March 22-25, 2012	Study visit in Thailand.	The Sangkat delegates went for study visit in Thailand by selfpayment.
April 05, 21012	Meeting with the entire village team and Sangkat Task Force to prepare for the meeting with DELGOSEA coaches on April 09, meeting.	
April 09, 2012	Meeting with the entire Sangkat Task Force and village team and coaches to discuss and prepare for the project reflection workshop on April 11, 2012. Identifying stakeholders who will be invited to participate in the project reflection workshop. Assist the Sangkat Task Force to draft the progress report of project implementation.	
April 11, 2012	Organize the project reflection workshop at the Sangkat administrative office building.	Organizing the project reflection workshop with 37 participants from the Ministry of Interior, National League of Cambodia, land owners, Market operators, nearby factory administrative, street vendors, DELGOSEA of Cambodia, Sangkat police post and Sangkat Task Force.
April 21, 2012	Meeting with Sangkat Task Force, village team and coaches to discuss and prepare slides for	



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	the presentation on the National Workshop on May 2-3, 2012.	
April 24, 2012	Meeting with land owner and market operator to discuss their suggestion of assistance from Sangkat authority to build the market for street vendors.	
May 1, 2012	Sangkat Task Force and village team conduct the meeting to discuss and finalize the presentation slides for their presentation on the National Workshop on May 2-3, 2012.	The presentation slides for Sangkat Task Force were finalized.
May 2 - 3, 2012	Sangkat Task Force and Village team work have attended in the National Workshop, presented and discussed the challenge and policy recommendations to upper level governance and concerned ministry on project implementation during the National workshop.	
May 12, 2012	Meeting with the land owner and market operator to discuss on land filling and design the market construction.	The existing market in Tropangtheng has been filling up larger than before and a new place near Hongwa factory has also been filling up and constructed the drainage system.
May 18, 2012	Final field monitoring meeting and interview.	Final field monitoring meeting and interview with Sangkat Task Force, village team and all stakeholders to find out the challenge, progress, result and recommendation of project implementation.



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